Executive Committee Faculty Council

May 11, 1977
Meeting \# 85

## MINUTES

The Executive Committee of the Faculty Council met Wednedsay, May 11, 1977 in the Board Room with Chairman Collins presiding. Members present were: Burford, Stewart, C. Bell, Cummins, Davis, Keho, Kimmel, McPherson, Mogan, Nelson, Smifh, Strauss, Tereshkovich, Terrell, Vines and Wilson. Present as guests were: Viqe President for Academic Affairs, Charles S. Hardwick; Student Association representatives David Sterrett, Vice President for Internal Affairs; Ronnie Bobbitt, Vike President for External Affairs; Dr. Paul Woods, member of the ad hoc committe on faculty accompanying the football team to out-of-town games; Ben Newcomb, memper of the ad hoc committee on Faculty Charter Revision; Helen Brittin and Neale Pearson, recently elected members of the Executive Committee.

Ch. Collins called the meeting to order at $2: 13 \mathrm{p} . \mathrm{m}$. and welcomed the guests.
I. MINUTES OF THE APRIL 13, 1977 MEETING

Smith moved approval of the minutes of the April 13 , 1977 meeting as circufated. McPherson seconded. The motion passed.
II. ANNOUNCEMENTS FROM THE CHAIR
a. Two letters were written to Dr. Mackey: the first, informing him of the Faculty Council elections and the election of the Executive Committee officers another informing him of the recommendations of the Committee on Committees resarding changes in Univer sity Committees and Councils.
b. A letter was written to Mir. Bill Barnett, President of the Ex-Students Association thanking him for that organizations recent contribution th Tech; and a most dourteous acknowledgment was received.
c. Letters have now been written to all candidates participating in the 耳aculty Council elections.
d. Letters were written to committee chairpersons thanking them for thei Reports or reminding them that such reports were due. Annual Reports

Annual have now been received from all committees.
e. One item from the business of the Academic Council meeting of April 2月, 1977 may be of particular interest to this group and that is Faculty Develppment Leaves: Deans were asked to consider guidelines such that a college fould not be eligible for leaves in consecutive years.

Discussion of the proposed guidelines for determining the eligibility of those who are considered for Faculty Development Leaves arose and Nedson suggested that this committee's feelings shpuld be made known by theit vote to endorse the following statement: "No one should be disqualified fymm applying for Faculty Development Leave on the basis of leaves being awarded previously to members of his or her department or college and applications ought to be judged simply on the basis of their inherent and the ability of the person to fulfill the task that he or she is or proposing, department or college not-withstanding."

The endorsement of the statement passed, with some members dissenting
all
merit ojecting
f. In complying with an earlier request from this committee that the cha additional information on the Teaching Effectiveness Committee, Ch. reported tht he had talked with Charles Hardwick, Vice President for Affairs; Mary Owens, Associate Dean, Arts \& Sciences \& Proffessor, PH Education; and to Duane Hoover, Associate Professor of Business Admir and Chairman of the ad hoc Teaching Effectiveness Committee. The finpt discovery was that there is no inherent relationship between the proposed Teach ing Effectiveness Committee of the University and whatever Teaching Effedfiveness Committees there may be in the colleges. Recently the committee applifd for a government grapt but was turned down. It felt that one of the reasphs the grant was not obtained was the committee's lack of official status wh the University. This prompted the recommendation that it be put on an official basis. At this point it seems likely that the President may act to nqke this an official University Committee.
g. Ch. Collins annofnced that the Faculty Council Office will move next (probably on Monday, May 16th) to the basement of the west wing of Hq
h. Other Announcements

1. The position of Director of Admissions \& Records will, it appeard relatively soon. Several members of this committee have been iny interview applicants.
2: President Mackey has yet to deal with the possible change in the Committee Charge. Again, he said that he would do this as soon a semester is over.
2. Haskell Tay1for, Chairperson of the Retired Faculty and Staff Comm written a letter to the President resigning from that position. received a copy of that letter and in it Dr. Taylor expressed his the committee would continue to function.

Ch. Collins
asked for a directive from this committee to write a appreciation to Dr. Taylor thanking him for his work on that comn the past several years. Cummins moved that this committee authon Collins to write such a letter. Kimmel seconded and the motion
4. From the minutes of the Tenure \& Privilege Committee dated May 4 ; Ch. Collins read an update on an interpretation by that committed noted in the Executive Committee meeting of March. The updated 1 as follows: "The phrase 'all years of full-time past service at University' refers only to past service in a tenure-acquiring pos whether or not such service is interrupted by periods of non-emplo Texas Tech University. This interpretation of Item B-3 is subjed exception provided for persons employed by Texas Tech University visiting professorial rank in accordance with the Committee's Rui February 21, 1977".

Ch. Collins reported that he has information which suggests that the President is considering the appointment of an ad hoc committee to undertale the following:
a. To make recommendations regarding the procedures by which ten ure is granted.
b. To reviev the current Tenure Policy.
c. To deternine the function of the Tenure \& Privilege Committeef

Membership of this proposed committee would probably be the Chairman and one other member of the Tenure \& Privilege Committee, the Chairm ${ }^{m}$ and one other member of the Executive Committee, the Vice President for Academic Affairp, and one other representative of the University administration. It was assumed by consensus that the Chairman of th Executive Commiftee would, when it becomes appropriate, choose the sond member from the Executive Committee.

Nelson made a mption that the Executive Committee urge the President setting up the committee to invite AAUP to recommend a delegate whom could appoint as a member of that committee to take part in its deli erations and decisions. Smith seconded. Strauss moved to amend the motion to include "and TACT" wherever AAUP occurs. Mogan seconded. amendment failed by a vote of 6 for, 7 opposed. The Nelson motion 8 for, 5 against.
III. REPORT OF AD HOC OOMMITTEE TO DETERMINE HOW FACULTY WILL BE SELECTED TO FOOTBALL TEAM ON OUT-OF-TOWN GAMES - KIMMEL

Kimmel made a motion that the Executive Committee accept the report ad hoc committee and approve the recommendations. Wilson seconded. Th passed.

The report and recommendations as revised by the committee members

## 1. RATIONALE

The Committee deems the practice of inviting university faculty to atend out-of-town foolball games as being a gesture of good will extended by the hen's Athletic Department to the faculty of this University.

Inasmuch as the invitation comes from the Men's Athletic Department of the "ad hoc" cqmmittee is to facilitate the selection process.
(a) On March 1 of each year, the Chairman of the Men's Athletic Councif will request that the Chairperson of the Executve Committee of the Faculty Chuncil appoint an ad hoc committee to suggest names of faculty who have either requested to attend, or who have been recommended to attend out-of-town games.
(b) The appointed ad hoc committee will be composed of faculty from thy various colleges and School of Law, with at least one representative from the man's Athletic Council.
(c) The ad hoc committee will suggest two names of faculty and two alt arnates (in the event the faculty named first are unable to attend) for each out-oftown game, dependent upon space available for guests; the completed lisf will be submitted to the Men's Athletic Department in order that invitations may be extended by the Athletic Director.

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3. CQITERIA TO BE EMPLOYED IN THE SELECTION PROCESS.
(a) Only faculty who have not previously been guests of the Men's Athletic Department will be considered each year to attend out-of-town games.
(b) Alternates who have not attended an out-of-town game previously wifl be considered first the year following.
(c) Representative faculty from all colleges and the School of Law, as well a minority groups, will be given equal consideration, except that faculty with seniority in years of service to Texas Tech University will be given spacial

## IV. PEER EVALUATION FOR MERIT RAISES

Ch. Collins introduced this agenda item by saying that a number of people have expressed concern about the way departments are going about soliciting peer eyaluation of faculty members in their department preparatory to the recommendation for qlary increases. This originated last year when a resolution of this committee (May 1976) was sent to the Academic Vice President. The original intent of this recommendation for peer evaluation was to provide some way for getting faculty input on the nerit salary increases: that department chairmen should seek, and department chairmeq and deans should have available to them the recommendations of peers prior to the determination of salary increases.

Hardwick agreed wifth Wilson's statement that peer evaluation covers a yery broad area and that peer evaluation and faculty input are not synonymous. The question is: to what extent will there be faculty input in the determination of who gets mefit increases. Systems are different: some elaborate, some non-existent. But deans have considered the resolution and have been instructed to direct their chairperson $s$ that faculty input should be sought in their evaluations. At this time it is too @arly to try to evaluate. The deadline for implementation of this system is supposqdy this academic year.

Vines brought up the question of the availability of funds for raises, Hardwick replied that there is confusion in interpretation of the legislative now being considered, but it appears that $3.4 \%$ or $5.1 \%$ across-the-board, plus merit increases, are under consideration.

Mogan moved that the Chairman of this body refer to the appropriate conquittee in the Fall the task of evaluating the process of peer evaluation. Smith secopded. The motion passed without opposition.
V. REPORT OF COMMITTEE ON FACULTY COUNCIL CHARTER REVISION - BELL

Discussion on the proposed Constitution lasted unitl 5:30 p.m., at which time Cummins moved to recess Room of the Law School. until 7:15 p.m. and to reconvene the meeting in the odnference McPherson seconded. The motion carried.

When the meeting reconvened at $7: 15$ all of the members of the Committee above as being present in the afternoon were again present, with the exceptiof of Nelson and Strauss who had unavoidable conflicts.

After lengthy discussion, Cummins moved to accept the report and recommed the Constitution as amended to the faculty for its consideration. The motion was seconded and carried: 13 votes fpr, 1 against, with no abstentions.

The faculty should expect open hearings on this Constitution early in the fall; a reconsideration by the fommittee, with a final report including faculty recopmendations where appropriate; reconsideration by the Executive Committee; and the preseqtation of the proposed Constitutipn to a meeting of the faculty sometime during the Faff semester.

A copy of the proposed Constitution as amended by the Executive Committe ${ }^{2}$ is enclosed with these minutes. Th中 debate on the issues is on tape and may be reviewed Faculty Council Offices.

## VI. REPORT OF THE COMMITTEE ON COMMITTEES -SMITH

a. Nominations

Wilson moved that to serve another year. The motion was seconded and passed unanimously. Aft and minor changes, Smith moved the list of nominees be forwarded to the offi President. Vines seconded. The motion passed.

## b. Charges

Smith called attention to the charges. remaining to be considered by thi Wilson moved that the structure of the Athletic Council Charge be written so committee. that males and females are given equal representation. To do this three amendments wen proposed. Each amendment was voted on separately and each carried. The motion passed these additional charges to the President.

## c. Annual Reports

Cummins moved to accept the Annual Reports and forward them, together wth a commendation of the Library Committee, to the President. This motion was dutided into parts and voted on separately. The first motion, to accept and forward the committee reports to the President carried, with one negative vote. The seg $n d$ motion, one of commendation of the Library Committee passed without oppositipn.

It is the consensus of the committee that we are instructing the Commit fee on Committees to bring forward recommendations regarding the various committees at the first meeting in the fapl.
VII. OTHER BUSINESS

Ch. Collins recognized those committee members who will be leaving the at the end of this academic year.

Mogan recognized ahd commended the officers who served this academic yar. He then proposed the following Resolution:

Whereas the Ad Hof Library Committee Report (April, 1970) recommended he availability of an outside book drop in the vicinity of the library; and

Whereas the Instizutional Self-Study 1971-73 Report of the Committee on Library indicated the students' request and need for this book drop (pp. 40, 43-44); and

Whereas the Library Committee of $1975-76$ again discussed the desirabilify of a book drop in a meeting with the Dean of Library Services (Minutes, March 1, and

Whereas the Library Committee of $1976-77$ voted ( 5 for, 1 abstention) recommend an outside bpok drop (Minutes, November 23, 1976) ${ }^{1}$; and

Whereas this book drop has not yet been provided in spite of the facu repeated requests and insistence and the faculty's utilization of all its a resources to obtain this book drop;
Be it resolved that:
A letter be sent to the Vice President for Academic Affairs, with a the President of the Uhiversity, requesting him to recognize the desires of faculty and students by implementing their request to obtain an outside bod in the vicinity of the library.

1"The Committee stressed that it (the book drop) was now the respons故ility of Dean of Library Services to implement the recommendation. The Committed having arrived at a decision, can no longer spend its time in discussing either the merits of book drops or the means of obtaining book drops. The Committee's positid that further responsibility is the Library's" (Minutes, November 23, 1976)

Motion to approve the resolution passed without opposition.
Vines moved the meeting adjourn. The meeting adjourned at 10:37 p.mp

## /gf



William A." Stewart, Secretary Executive Committee Faculty Council 5/18/77

For the next several feeks the secretary will be out of the Faculty Counci
Office. If anything is needed please contact Jacquelin Collins at 742-3761 or 795- 194.

The name of this organization shall be the Faculty Senate of Texas Tech University.

## Article II. ORGANIZATION

Section 1. The Fachlty Senate shall be composed of senators representin the voting faculty of Texas Tech University. The voting faculty shall consist of 11 persons under full-time contract who have completed a residence of one year at this University and who are tepured or who hold appointments that make them eligibi tenure.

Section 2. The voting faculty of each college and school, excluding the Graduate Schoo1, shall elect one senator for each twenty voting faculty member fraction thereof but not fewer than two senators. The voting faculty of the University shall elect nipe additional senators at-large.

Section 3. The Faqulty Senate shall elect a President, Vice President, Secretary from its membership to serve for a term of one year.

Article III. NOMINATIONS AND ELECTIONS
Section 1. Each Spring the voting faculty members shall nominate and e members to the Faculty Senate to take office on the first day following the et the Spring term during which the election is held. The Faculty Senate shall the election through an eppropriate committee.

Section 2. Prior to each regular election, the Faculty Senate shall red its composition so that the election will, to the extent possible, bring the of the Faculty Senate info conformity with Article II, Section 2. A previous senator shall not, howevfr, be removed from office before the expiration of $h$ term because of a declinfng constituency.

Section 3. Nominations for college, schoo1, and at-large senators shal quested from voting facufty members. If a person is nominated for more than torial position he or sh\& shall indicate the position for which he or she wil as a candidate. The two persons receiving the highest number of nominations senatorial position shalf be designated as the candidates to stand for electif Faculty Senate.

Section 4. Members of the Faculty Senate shallbe elected from among th determined in the nominafing process. Voting members of each college and sch vote for senators from their respective college or school and all voting facu
candidates vote for at-large senatofs. Tie votes shall be resolved by a special electiof.

If a senatorial vakancy occurs, the Faculty Senate shall conduct a specfal election to fill the vacancy from the appropriate constituency. The speciall senator shall complete the unexpired term of the senator originally elected.

Section 5. Qualiffication for election to the Faculty Senate shall be the voting faculty, except that administrators serving one-half time or more trative positions shall not be eligible. Department chairpersons may be eled the Faculty Senate if they are otherwise qualified.
(Article III. Cont.)

Section 6. The tepm of office for each member of the Faculty Senate (subject to Article VII hereof) shall be three years. A member may not be re-elected without a oneyear interim unless he of she was elected by special election to fill an und term of one year or less.

Section 7. To the extent possible, one-third of the senators from each constituency will be elefted each year.

## Article IV. JURISDICTION

Section 1. The Faquity Senate shall act on behalf of the faculty and st as an advisory body to the President of the University and may consider all mot university concern.

Section 2. Any meqber of the university community may bring a matter of concern to the attention of the Senate.

Section 3. The Seqate may make recommendations to the President of the concerning the academic functions of the University and other matters pertain welfare of the University, particularly those of special interest to the facufty

Section 4. Should the President of the University choose not to follow mendation of the Faculty Senate, the President shall inform the Senate in wrif reasons therefor and, uphn request of the Senate, the President shall meet wif Senate for discussion of the matter.

## Article V. RESPONSIBILITIES

Section 1. The Fadulty Senate shall establish its own rules of procedufle and bylaws.
Section 2. The Faqulty Senate shall meet at least monthly during the rggular academic year, as provided in the bylaws.

Section 3. The Faqulty Senate may establish such Senate committees as appropriate. The members and temporary chairpersons of the Senate committee $\phi$ named by the Faculty Senate and at their first meeting of each year the membets committee shall select their own chairperson and such other officers as may b\& for the effective functioning of the committee.

Section 4. The President of the University may establish and define copp ad hoc or standing committees or councils of Texas Tech University, Texas Tecf. School of Medicine, and the Museum of Texas Tech University, or joint committ\&e University of the above, and may determine if members are to be elected or appointed. T\& fech University faculty membens appointed to these standing (but not ad hoc) committees or councils shall be selectud from a list of nominees for each committee or coungil provided by the Faculty Senate. The President of the University may specify the numbet of nominations to be supplied by the Faculty Senate for each such committee or counctp
position.
The positions of the chairperson of Men's Athletic Council and the Wome Council of the University shall not be open to nomination by the Faculty Senate.

Section 5. The Fadulty Senate shall regularly report its activities to of the University and distribute the minutes of each meeting.

Section 6. The Faqulty Senate shall call a meeting of the voting faculp when requested to do so by the President of the University, or when petitioned by ghy fifty members of the voting faqulty, or when it deems such a meeting necessary. The President of the Faculty Senate shall serve as Presiding Officer at a meeting of the volfng faculty. In the absence of the President, the Vice President or the Secretary shall pre that order. No decision, recommendation, or advice shall come from the voting except when one of the above is presiding.

## Article VI. AMENDMENT PROCEDURE

Section 1. An amendment to the Constitution of the Faculty Senate may by a petition to the President of the Faculty Senate signed by at least fifty the voting faculty, by a two-thirds vote of the senators then present and vott the President of the Uniyersity.

Section 2. A proposed amendment to this Constitution shall be distribut voting faculty at least four weeks prior to its consideration at a called meet voting faculty. No action on amendments to the Constitution of the Faculty $S$ taken unless at least onf fifth of the voting faculty is present. Passage of amendment shall be by a pwo-thirds vote of the voting faculty then present and Upon passage, an amendment shall become effective after ratification by the $P$ the University and approval by the Board of Regents.

## Article VII. INITIAL COMPOSITION

The initial composition of the Faculty Senate shall consist of the elec of the Executive Committee of the Faculty Council. At its first meeting the Senate shall arrange for the special election of additional members to bring ship into conformity, to the extent possible, with its constitutional size and At its next meeting the Faculty Senate shall determine terms of the additional lot in accordance with Article III, Section 7.

Article VIII. ADOPTION AND RATIFICATION
The Constitution of the Faculty Senate shall become effective when adop majority of the voting faculty then present and voting at a called meeting of and after ratification by the President of the University and approval by the

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